FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00040870-A **Type of Permit:** STILL **Release Date:** 06/15/2011

Production Company MATTHEW WELCH PHOTOGRAPHY

Insured Company Name MATTHEW WELCH PHOTOGRAPHY

Contact Phone No. 1 323-549-0251
Contact Phone No. 2
Fax
Address 1300 N WILTON, STUDIO B
LOS ANGELES, California 90028

Production Title SCHWINN

Type of Production Still Photo

Producer Rebecca Schatten

Director Matthew Welch

1st AD Matthew Welch

Production Manager Rebecca Schatten

FilmL.A. Coordinator Adrian Fayad

Location Manager Rebecca Schatten
Primary Phone Office - 310-230-5244
Secondary Phone Mobile - 917-523-1392

Location Assistant Rebecca Schatten
Primary Phone Office - 310.230.5244
Secondary Phone Mobile - 917-523-1392

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE $114.00

Total Permit Fee $114.00

Number of Locations 1

NOT A PERMIT

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Summary Information — Location

Permit Number	S00040870-A	**Location Manager**	Rebecca Schatten
Production Company	MATTHEW WELCH PHOTOGRAPHY	Primary Phone	Office - 310-230-5244
Insured Company	MATTHEW WELCH PHOTOGRAPHY	Secondary Phone	Mobile - 917-523-1392
Production Title	SCHWINN		

Location Address 4730 Crystal Springs Dr, Los Angeles 90027

Location Name GRIFFITH PARK

Location Type Park

Location Description LOS ANGELES CITY PARK

Film Dates 6/9/2011 - 6/9/2011 08:00 - 15:00 1 day

Open or Closed to the Public Open

Generic Conditions All Vehicles must be parked legally.
Must comply with attached Rec & Park Conditions
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document fern dell mt hollywood.pdf

Equipment on Location

Type	Quantity
Motor Homes	1
Vans	2

Personnel on Location

Type	Quantity
Cast	2
Crew	12

Filming Activities Equipment on sidewalk only.; Exterior models against scenery; Handheld equipment; activity at fern dell area. ;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Sye Gutierrez
LOS ANGELES POLICE DEPARTMENT — Melissa Hernandez

Coordinator Note PARK MONITOR REQUIRED. 6/9. 0800-1200

Coordinator Note RIDER A - EXTENDS HOURS FROM 1200 TO 1500 HOURS.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
Parking at shared lot north of "the Trails" Cafe.
OK'd by Nicole at the park film office, Reservation # 33327

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- OK to have still photography shoot on trails behind Fern Dell Section 9 parking lot, and trails behind restrooms at Fern Dell.
- Must hand cart or walk all equipment to location.
- May not drive any vehicles on the trail at any time.
- All hikers and equestrians have right of way at all times.
- No generators allowed on trail.
- OK to have still photo shoot at the Fern Dell Playground.
- Company does not have exclusive use of any area of the playground area.
- May not film any children without prior permission from parents.
- OK to film on the Observatory side of Mt. Hollywood Drive at 3 mile tree.
- OK to take still photos of talent riding bikes on Mt. Hollywood Drive at the first turnout and at 3 mile tree.
- OK to do ITC/IPC for up to two minutes while cameras are rolling only.
- Must caution for hikers, bikers and equestrians.
- OK to park trucks along one side of Mt. Hollywood and Fern Dell Section 9 lot.
- Must leave a 20' emergency lane clear on the roads at all times.
- Large trucks MAY NOT enter/exit thru residential streets from 10pm-7am (Vermont, Hillhurst, Commonwealth, Fern Dell).
- If the company needs to enter or exit the park prior to 7am or after 10pm must use Mt. Hollywood via Travel Town side only.
- MAY NOT access roads thru Commonwealth Ave. MUST use Vermont Ave. or Hillhurst Ave. NO EXCEPTIONS.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.

DRAFT NOT A PERMIT

- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

S-40870
MATTHEW WELCH PHOTOGRAPHY – SCHWINN
(GRIFFITH PARK)

NOT A PERMIT